

SoCAL CoDA
QUARTERLY MEETING AGENDA
12/4/21 10AM-NOON

1. **CoDA Opening Prayer** (10-10:01): In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.
2. Readings and Intros (10:01-10:10):
 - a. [Purpose](#) Article I.B.1. and 2. (page 1)
 - b. [Traditions](#) Article II (page 3)
 - c. Introductions/Voting members and visitors
 - i. Quorum: simple majority of elected officers and standing sub-committee chairpersons = _____
3. Board Reports: 2-3 mins each unless more time is needed (10:10-11:05):
 - a. Chair - Thuy
 - i. Approve Minutes from 9/11/21
 - ii. Next Meeting (typically first Sat at 10am in Mar, May/June/July plus annual assembly, Sept, Dec)
 - iii. My intention is to facilitate a safe and efficient meeting so I've asked Kirsten to help out with keeping track of raised hands. If you'd like to participate in a discussion, we'd love to hear what you have to say, so please wait until you are called.
 - iv. We have four motions currently slated and I'd like to give them at least half of our remaining time so please keep reports to 2-3 minutes long. I have a motion later to discuss changes to keep our meetings 2 hours long or to move it back to the original length of 3 hours.
 - v. As mentioned in a previous email, I have a goal to help keep all of our projects moving forward so I've asked Tammy to call out action items in the minutes so they can be easily identified for follow up. That way we can be proactive about working through any sticking points and tasks don't get dropped.
 - b. Treasurer - Jim (no report)
 - i. Wells Fargo:
 1. \$21 deposited check returned unpaid and charged \$12 fee on 9/15/21, received \$12 reversal for unpaid check
 2. Paid \$15 monthly service fee since automatic transfers between accounts (to avoid monthly fees) was not working properly
 - ii. Mirka's Delta Airlines credit \$942.10 update?
 - iii. \$30 random check from conference?
 - iv. Joe's payment?
 - v. Kirsten was added as a signer to the bank accounts. Current signers are Christine, Thuy, and Kirsten.
 - c. **Vice Chair - Kirsten**
Update about travel voucher to be shared during the delegates report
 - d. **Immediate Past Chair - Christine**
Nothing new to report
 - e. **Recording Secretary - Tammy**
 - f. **Corresponding Secretary - Autumn**
 - i. I received the materials from the previous corresponding secretary(Cory) and got the instructions from him, and I have since reached out to the current treasurer (Jim) and I haven't heard back yet.
 - ii. SoCal CoDA Contact list:
<https://docs.google.com/spreadsheets/d/1laQ9PQhJ5oG2JvI85rkFS0YItHG52OBKD26YS9XCyVw/edit?usp=sharing>
 - g. **Webmaster Chair - J**
 - i. The website has been updated twice to include short announcements, which I will be removing or updating sometime over the next week.
 - ii. Follow up re: Marlene's question about conference recordings
 - h. **Historian - Joe**
Nothing new to report
 - i. **Hospitals and Institutions - Sharon H.**
Nothing new to report
 - j. Community Representatives
 - i. The Valleys CoDA - Sharon A
 - ii. Spanish-Speaking Community - Carla
 - iii. San Diego - Marlene (Sonya P - alt)

iv. Orange County - (not active)
I emailed Angel and Shauna and invited them to attend our meeting. They reached out to Joe in 2020 to resurrect the OC CoDA website.

v. LA CoDA - Tom F (Blair - alt)

vi. Desert Communities (open)

k. Sub-Com Chair - Conf/Assembly Purpose - (open)

We discuss in New Business

l. Sub-Com Chair - Hybrid Virtual/F2F Mtgs - Tom

Nothing new to report

m. Conference Facilitator - Christine

Desert CoDA is in rotation to host the 2022 SoCal CoDA Conference and Assembly. I attended the last Desert CoDA business meeting on Sept 22. They were taking under consideration hosting in 2022 and planned to make a final decision by the next business meeting. There was enthusiasm to host, including the possibility of an in-person conference if circumstances permit. The next Desert CoDA meeting is Dec 10. I will again be attending. Thank you.

n. CSC Delegates - Linnea (1), Marlene (2), Vanessa (alt)

i. Kirsten's United Airlines \$730.57 voucher (expires on 5/3/22)

ii. 2022 CoDA Service Conference: Aug 21-25 and International CoDA Convention: Aug 26-28

4. Old Business (11:05)

a. Discussion: Conf/Assembly Purpose Sub-Com

b. Discussion: SoCal Zoom Account

5. New Business

a. Discussion: Should we make some adjustments and keep our meeting at 2 hours or return it back to 3 hours?

i. Focus for upcoming meetings-

1. March - Budget

2. June - Delegates prep for CSC, Nominating Committee for election at the SoCal Conference

3. Sept - Delegates report

b. Motion to move SoCal CoDA web site maintenance functions to Google Sites.

Having received the materials for the website backend, it is clear to me that the process of webmaster is complicated. I say this having several years of experience in web design and webmastering.

I would therefore like to migrate the web site to a "What You See Is What You Get" (or WYSIWYG) service, specifically Google Sites. LA CoDA has used this method to some great success over the course of the last 5-6 years. Because I do not believe in making service work for myself, I submit the following motion:

Note: Passing this motion means a site redesign. I am happy to convene a committee if anyone else would like to be involved. I estimate this process taking 1-2 months if I do it alone, 3-5 weeks with assistants, or 3-4 months with a committee of 3 or more (as we know the time GCs and scheduling meetings take).

Note: This motion DOES NOT suggest nor advocate for removal of the web hosting service (which we will need for larger files and email alias & forwarding services) NOR removal of the domain registration of SoCalCoDA.org, so this motion does not affect finances in ANY way.

Note: This motion does not involve bylaws changes, so will not need to be brought before the fellowship.

Rationale: The position of webmaster has traditionally been difficult to fill. I imagine this is because the job currently requires a large amount of technical knowledge to accomplish the necessary tasks. This migration would significantly reduce knowledge barriers to entry on the most common tasks. Further, it will reduce the time and number of steps required to do the job.

c. Other?

6. CoDA Closing Prayer (12:00): We thank our Higher Power, for all that we have received from this meeting. As we close, may we take with us the wisdom, love, acceptance, and hope of recovery.