

## SoCal CoDA Regional Committee (SCCRC) Quarterly Meeting - December 1, 2018

We opened at 10:12 am with the CoDA Opening Prayer, reading the Purpose and the Traditions followed by introductions.

List of attendees: **Thuy** [treasurer], **Sharron** [guest from TVCC], **Linnea** [SCCC Chairperson 2018], **Darlene** [vice-chairperson], **Rosa** [Alt. CSC Delegate], **Eddy** [guest from TVCC], **Kirsten** [CSC Delegate 2], **Lauri-Ann** [corresponding secretary], **Darcie** [immediate past chair], **Christine** [chairperson], **Corey** [historian], **Caryn** [recording secretary], **Joe** [webmaster], **Lesa** [San Diego Rep.]  
{14 attending: 12 voting members + 2 guests}

### Reports

#### 1) Officer reports

##### a) Chairperson: Christine –

- i) **Approve Minutes** - Set aside 5 minutes to review the Minutes from August 25, 2018. No corrections were indicated; **Moved to accept:** Kirsten moved to accept, **Second:** Lauri-Ann. **Passed:** in favor 5, opposed 0, abstaining 3
- ii) **Set Next Meeting** - Verified next Quarterly meeting will be March 2, 2019; 10:00am-1:00pm at Share! in Culver City.
- iii) **Report** – As a trusted servant she proposed to use a timer for reports to encourage brevity; if more time is needed, we can set an extension timer of 1 or 3 minutes. Delegates will have lengthy reports after the CSC, so the delegate report will be moved to the last of the reports to allow more time and also allow for Q&A

b) **Treasurer: Thuy** – distributed the report hard copies and reviewed them verbally. [see attached] Updated the donation form. Will create a budget before our next meeting.

c) **Immediate Past Chair: Darcie** – no report

d) **Vice Chairperson: Darlene** – no report

e) **SCCC Chairperson, 2018: Linnea** – the Yucca Valley group will have selected a retreat location in the Joshua Tree area within 3 weeks and submit a request for the treasurer to disburse funds directly to the venue.

f) **Corresponding Secretary: Lauri-Ann** - no report

g) **Recording Secretary: Caryn** – trying out a new setup with a laptop today and an audio recorder. Feeling glad to be here and to be of service.

h) **Historian: Corey**– outgoing historian emailed everything in zip files so he should now have everything.

i) **Hospitals and Institutions:** Pauline, not present - no report

j) **Conference Facilitator:** Hal, not present - no report

- k) **SCCC Chairperson 2019:** Gary, not present - no report
- l) **Webmaster: Joe** – researched SSL Certificates [certifies that a website is secure] (search engines will soon be restricting access to websites without SSL Certificates with warnings to users such as “are you sure you want to continue?”) Joe bought an SSL Certificate for 2 years. Will be revamping the website to be more visual. Will also update it to be more user friendly on mobile devices. Kirsten asked – what’s the rule about requests for reimbursement? Thuy responded that requests will be compared to the budget. Christine added that if necessary, motions to expand the budget could be made in the future. Darcie suggested providing a line-item list of expenses [real or estimated], monthly, annually etc. Darcie also asked if Joe had yet submitted all of his expense invoices which were discussed at the last meeting. Joe has not yet decided whether he will submit them or not at all.
- m) **Ad Hoc Subcommittee, bylaw changes: Darcie** - updating position descriptions; discussion will be held during New Business. We only need to clarify the positions of Webmaster and Corresponding Secretary and eventually make a motion the change to the bylaws to be ratified by the assembly next year.
- n) **Ad Hoc Conference Purpose Committee: Darlene** – The Ad Hoc Conference Purpose Committee is to present a motion with a by-law change stating the purpose of the conference. We have had one meeting and have one new member. We are reviewing the by-laws and ad hoc conference format committee documents. We are still brainstorming and our goal is to meet one hour a month minimum (no meeting in December). If anyone is interested in joining, please email [CoDATrustedServant@gmail.com](mailto:CoDATrustedServant@gmail.com).

## 2) Intergroup Representative Reports

- i) **Desert Communities:** Kerry L, not present – no report
- ii) **LA CoDA:** OPEN - but next meeting! ☺ Thuy reported about marathon meetings for the holidays. Christmas will be at Share! New Years will be in Long Beach – Darlene will verify if it’s on the website. Joe will add the flyer to our website and notify CoDA world.
- iii) **Orange County:** OPEN – no report
- iv) **San Diego CoDA: Lesa G/Bryna**, alt, could not make it today
  - (a) 29 active meetings
  - (b) Dec 15 holiday party
  - (c) Women’s workshop – info coming soon “stepping up”. March 9
  - (d) Gary was voted in as SCCC chair 2019, but has not yet formed a committee
- v) **Spanish-Speaking Community: Nora** talked about “Conferencia Anual 2018”; all speakers were CoDA members, it went very well. Darlene had questions about length of the conference [re: her subcommittee] **Response:** It is always a 3-day event.
- vi) **TVCC:** Lefty, not present – no report
- vii) **CSC Delegates: Delegate 1 France / Delegate 2 Kirsten** (Alt Delegate Rosa not in attendance) – will email
  - (a) The Conference went well:
  - (b) There has been a change to The Welcome
  - (c) [see attached]
  - (d) Events committee will begin including events beyond CSC&ICC & e-mailing list
  - (e) Next Year, the CSC will be Mon.-Thu, and ICC will be Fri.-Sun. without overlapping, so that delegates are free to attend the Friday workshops, etc.
  - (f) H&I committee is always looking for people willing to help

11:15 **Break**

11:42 **Reconvened** with the serenity prayer

## **Business**

### **1) Unfinished Business**

- a) **Discussion:** Darlene asked should we amend the bylaws in regards to voting in vice-chair and chair on alternating years [see page 5 of bylaws for Elections and General Duties descriptions]? One of the concerns is that the vice-chair position has been vacated every year which means it is never being filled to its term.
- b) **Result:** Darlene may make a motion in the future.

### **2) New Business**

- a) **Presentation:** Sharron – (TVCC) has done research in regards to hosting SCCC 2020 in Lancaster – [see attached]. She contacted three hotels with conference centers and got pricing information for a non-profit organization to hold a conference.
- b) **Discussion:**
  - i) Corey: we actually do not have non-profit [501(c)] status.
  - ii) Eddy: who will be hosting?
  - iii) Joe: talked about the territory that SoCal includes: [see attached] and is in favor of having events that can include more northern members.
  - iv) Darcie: the hosting rotation is meant to be open
  - v) Caryn: TVCC has just voted to throw our hat into the ring for rotation - so this is great timing.
  - vi) Rosa: Spanish-speaking members that are more southern [near the Mexican border] often don't participate due to their immigration status concerns, so more may be present at something further north.
  - vii) Darlene: asked if Sharron is willing to be the conference chair. Sharron responded with an enthusiastic "yes!"
- c) **Discussion:** Christine asked about a plan for creating the budget, especially for website costs. Joe & Thuy discussed how to allocate funds for expenses that come up less often than annually [e.g. a 5-year subscription cycle]. Darcie suggested a formula such as budgeting for \$x by averaging \$x/y yearly.
- d) **Point of order/Question:** regarding approval of past minutes happening during second half of meeting rather than at the beginning. We followed the agenda, but that can be discussed during new business.
- e) **Discussion: PO Box:** Backup key & key-holder – Terry has requested to be removed from the list registered mailbox users. Thuy is seeking a volunteer to be the backup key-holder. Darlene says that Hal previously expressed a desire to do that. Questions about changing the mailbox address or switching the type of account from individual to business. Joe says it's a major undertaking because of making sure all meetings get the new mailing address. Lesa suggests the chairperson keep a key that can be handed to a volunteer each time it's necessary. Christine asked who would be interested in being on an ad hoc subcommittee to do the research about switching the account type. Darcie will informally do the research and provide that to Thuy. Thuy asked if Christine as Chairperson would be the second key-holder and

delegate the task to a trusted person as needed. Christine said she'd be willing, yes, but has logistical concerns.

- f) **Motion:** Darcie moves that we adopt the following amendment to the bylaws as follows. "12. WEBMASTER; Maintains and updates the SoCal CoDA website and performs CoDA web and email related responsibilities. Sends out periodic emails and assists the Conference Facilitator, Conference Chair and Delegates with technical responsibilities as needed. Shall perform other duties as may be assigned by the Chairperson or Board of Trusted Servants." **Second:** Corey. **Discussion:** Kirsten, Joe & Darlene made friendly amendments. Darcie read the amended motion. Joe, Kirsten & Darlene suggested clarifying amendments. Darcie read the re-amended motion. [all friendly amendments are included in the wording above]. **Passed:** in favor 9, opposed 0, abstaining 2
- g) **Discussion:** Lesa stated that email addresses that were used for San Diego Reps are invalid. Christine asked about building forwarding addresses. Joe will send out a list of "current" emails to all SoCal Officers and Reps. Lauri-Ann will do the legwork to clean-up the list to help Joe update the emails. As new people come on board, corresponding secretary can update the list and inform the webmaster. Joe will implement a password protected area on our website as a trial before the next meeting. He may set up [board@socalcoda.org](mailto:board@socalcoda.org) and [intergroups@socalcoda.org](mailto:intergroups@socalcoda.org) as two separate email groups, to be completed in about 2 weeks.
- h) **Motion:** Thuy moved that next meeting be moved to Saturday March 2, 2019, **Second:** Corey [There had been confusion; whether the meeting was scheduled for the "second [Saturday] of March" or "March, Second"] **Passed:** in favor 8, opposed 0, abstaining 1
- i) **Motion:** Corey moved to adjourn, **Second:** Kirsten **Passed:** in favor 11, opposed 0, abstaining 1
- j) Meeting closed with the Serenity Prayer at 1:00pm