

SoCal CoDA Quarterly Meeting Minutes

June 2, 2017

List of attendees: (8 present out of 13 board members)

Darcie, Terri, Christine, Sarah, Kirsten, Darlene, Cheri, Troy, Corey, Hal, France, Evie, Leslie

Meeting opened with:

Coda opening prayer

Purpose

Traditions

Introductions

Reports

Officer reports

1. Chairperson Darcie –
 - a. Discussion about quorum. Currently 13 board members, 8 were present.
2. Treasurer Christine –
 - a. If there any check requests, submit the approved reimbursement form today, and we will get all checks cut, signed and back to you today. Before reviewing Quarter 2 financials and the proposed budget, let me bring you up to date on transactions in Quarter 3 so far. There were no deposits in April. There was one May deposit of seventh tradition donations totaling \$415.58. The only outgoing funds from quarter 3 were on May 31,2017. A transfer of \$5000 made to the conference account to cover additional fees based on contractual obligations related to the conference. Conference checking account balance as of end of business day June 1, 2017 was \$10,063.85
3. Vice Chair Terri – End of service commitment. She said “thank you it’s been a pleasure.”
4. CSC Delegates - Darlene, Athena
 - a. Kirsten (alt delegate) has requested a conference call in response to the group exemption letter that was not presented to the floor or the fellowship. Discussed VEI, this has not been submitted.
5. Conference Facilitator Roy –
 - a. Currently Roy is unreachable due to illness. Discussion regarding next conference. Lesa from San Diego stepped in to help with hotel and meal negotiations. No conference coordinator has been selected.
6. Conference Chair Troy –
 - a. All workshops and speaker’s spots were filled. This year the conference fell below quota on number of people attending and did not meet minimum for food and beverage with taxes included. Had to meet the minimum per hotel contract. SCCRC was asked to transfer \$5000 to the conference account to cover expenses,

which will allow the conference to continue in a positive manner. There are a few checks outstanding, and may have additional funds going out. The conference is currently going very smooth. All communities contributed and all together it was an excellent team which included outside help from LACC. Currently had 171 registrants at the conference.

7. Immediate Past Chair Corey –
 - a. Currently working on nominations for the assembly tomorrow. Discussed nominating committee which included Christine, Darcie, France, Corey. Discussion regarding the verbiage in the bylaws about the correspondence secretary. The bylaws need to be updated. This was passed in a vote three years ago. Working towards finding people to be nominated at the assembly for the open positions.
8. Corresponding Secretary Cheri -
 - a. Thank you cards mailed the yesterday. Service commitment has ended.
9. Recording Secretary Sarah – No report
10. Historian - Vacant –
11. H&I Addie – Not present
12. Webmaster Evie –
 - a. Spent a lot of time in the last six weeks getting ready for the conference, this time has been challenging for her. With the help of several people on the committee it all got done. Discovered we have two PayPal accounts. She stressed during the discussion it is vital for everything to be documented. One of the Paypal accounts had no checks or debit cards. Revived the account and put money into it. Passed this information on to the next committee.

Reports

Officer reports

1. Desert Communities Roy – Not present
2. LA CoDA Leslie –
 - a. 30 plus meetings. Thriving good fellowship.
3. Orange County – Not present
4. San Diego CoDA Lesa- Not present
 - a. Cheri mentioned that Super Saturday Seminar is being planned by Scott hoping for it to happen in October. Nancy from San Diego mentioned there are lots of service positions still open.
5. Spanish-Speaking Community – Not present
6. TVCC Keith – Not present

Business

Administrative Business

1. **Motion:** Approve prior business meeting minutes – Discussion. Regarding amending the minutes to change verbiage requested by Darlene. Chair Darcie discussed the verbiage currently in motion. Both moved forward with better clarity of what the motion was saying.

Motion was re-read by Chair with updated verbiage provided by Darlene.

Vote: 1st Evie, 2nd Leslie

Passed by 5

2. **Motion:** Set date/time for next meeting – Discussion regarding next board meeting. The meeting was originally set for September 2, 2017. Discussion was brought forth by Kirsten regarding concerns about having meeting over Labor Day weekend. Chair offered two dates either the week prior and after for the next board meeting. August 26th was chosen. Discussion regarding next meeting location. During the last board meeting Athena was chosen to investigate new locations for the board to meet in the future. Did not have any new information from Athena regarding new locations.

Motion to return to Laguna Woods on August 26, 2017

Vote: Motion called by Corey 2nd by Terri. P

Passed by 8; Abstention 1.

Unfinished Business

1. **Motion:** Creating aliases for board members on the SoCal CoDA website. Discussion. The board discuss the different why it is a good idea to have aliases versus using private email accounts. This motion was table for further research. Evie tasked to investigate saving history using email.

Motion: To research how to save the history from email. Tasked to Evie webmaster.

Vote: Called by Corey, 2nd Leslie

Passed Unanimous

New Business

1. **Discussion Item:** Darcie would like to follow a new format to handle new business motions. Purpose would be to decrease time and any confusion during discussion, which would allow for a more streamlined process. The motions would be discussing in shorter timeframes allowing all members to be fully informed by asking clarifying questions. Once the discussion is complete move to call the question and vote on motion. Keeping all discussion limited to 15 minutes' timeframe, unless additional time is needed.

2. **Motion:** Discussion regarding having a conference facilitator position. The board discussed in detail the pros and cons of having this position, as well as possibly moving towards a documentation of the previous year to pass to the next conference chair versus having a person pass along the information.
Motion: Withdrawn by Evie

3. **Motion:** To present the proposed budget to the assembly.
Vote: Called by Christine, 2nd Corey
Passed Unanimously

4. **Motion:** To review different conference models brought forth by Leslie. Discussion about various options as to have a conference, this included a one day model versus the entire weekend. The purpose for this change is do the financial challenges seen each year.
Motion: To create an adhoc committee to review alternative conference formats. Leslie is in charge overseeing this committee.
Vote:
Passed: By 8

5. **Motion:** Updating the bylaws. Rationale: to go back through the last four quarterly meetings since 2015 and update all revisions that were past during this timeframe. Previous secretary Leslie is providing prior minutes to help in this process. Darcie the Chair is overseeing this commitment.
Vote:
Passed: By 8

6. **Motion:** to adjourn
Vote: Called by Corey, 2nd Darlene
Passed: Unanimously

Meeting closed with CoDA closing prayer